



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Holme Valley Parish Council (Graveship of Holme) Land Charity

On accounts for the year
ended

31 March 2011

Charity no
(if any)

700350

Set out on pages

1 and 2: Receipts and Payments Schedule (CC16a)

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's Trustee is responsible for the preparation of the accounts. The charity's Trustee considers that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below *)~~

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met ; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Original signed

Date:

2 December 2011

Name:

Nigel Armstrong

Relevant professional
qualification(s) or body
(if any):

F.C.M.a.

Address:

Pi Partners

*Previous years
submitted
(1999-2010)*

Victoria Court, 91 Huddersfield Road

Holmfirth HD9 3JA

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.



Charity Name
HOLME VALLEY PARISH COUNCIL (GRAVESHIP OF HOLM) No (if any)
 700350

CC16a

Receipts and payments accounts

For the period from 01/04/2010 To 31/03/2011 Period end date

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Rentals/wayleaves	549	-	-	549	861
Interest	23	-	-	23	5
Donation	3,000	-	-	3,000	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	3,572	-	-	3,572	866
A2 Asset and investment sales, (see table).					
Auction sale(s)	-	-	-	-	52,600
Direct sale(s)	30,000	-	-	30,000	-
Sub total	30,000	-	-	30,000	52,600
Total receipts	33,572	-	-	33,572	53,466
A3 Payments					
Insurance	768	-	-	768	-
Officer salary recharge	2,779	-	-	2,779	1,013
Auction costs	-	-	-	-	1,725
Legal fees	3,670	-	-	3,670	3,706
Land Registry fees	-	-	-	-	312
Development/Planning fees	-	-	-	-	411
Maintenance costs	26	-	-	26	62
Administration	1,018	-	-	1,018	182
Training	141	-	-	141	-
Recharge of previous costs to Council	-	-	-	-	18,726
Oncosts recharge	-	-	-	-	1,857
Sub total	8,402	-	-	8,402	27,994
A4 Asset and investment purchases, (see table)					
N/a	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	8,402	-	-	8,402	27,994
Net of receipts/(payments)	25,169	-	-	25,169	25,472
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	25,472	-	-	25,472	-
Cash funds this year end	50,641	-	-	50,641	25,472

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		50,641	-	-
		-	-	-
		-	-	-
	Total cash funds	50,641	-	-

(agree balances with receipts and payments account(s))

OK

OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	As detailed on Asset Register		-	691,503
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by two Members on behalf of the Trustee

Signature	Print Name	Date of approval
Original signed	CLLR J G CROPPER	05/12/2011
Original signed	CLLR C R GREAVES	05/12/2011



Trustees' Annual Report for the period

	Period start date				Period end date		
	Day 01	Month 04	Year 2010		Day 31	Month 03	Year 2011

Section A Reference and administration details

Charity name Holme Valley Parish Council (Graveship of Holme)
Land Charity

Other names charity is known by Holme Valley Land Charity

Registered charity number (if any) 700350

Charity's principal address Spectrum Suite, Victoria Court
91 Huddersfield Road
Holmfirth
Postcode HD9 3JA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Holme Valley Parish Council (sole corporate Trustee)			
2				
3				
4				
5				
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14				
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16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Solicitor	Ramsdens Solicitors	102 Huddersfield Road, Holmfirth HD9 3AX
Consultant	R Halstead, Chartered Surveyor	57 Bowers Mill, Branch Road, Barkisland, Halifax HX4 0AD
Auctioneer/Estate Agent	Wm Sykes & Son	38 Huddersfield Road, Holmfirth HD9 3JH

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Charity Scheme
How the charity is constituted (eg. trust, association, company)	Charitable Trust, under the power of the Charities Act 1993 and the Commons Act 1899
Trustee selection methods (eg. appointed by, elected by)	Holme Valley Parish Council is the sole corporate Trustee

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Holme Valley Parish Council is the sole corporate Trustee of the (Graveship of Holme) Land Charity (known as Holme Valley Land Charity). Individual councillors are generally elected to the Parish Council every four years to represent a geographic area (known as a ward) and, although they also become Members of the Council (as Trustee), they are not individual Trustees of the Land Charity and do not have individual responsibilities.

The Trustee has appointed a Management Committee to administer the day-to-day management of the Land Charity. Members of the Management Committee are appointed annually, at the Annual Meeting of the Trustee.

The Management Committee is responsible for making decisions on all matters relating to the day-to-day activities of the Land Charity and the future of the land sites vested in the Trustee. The Committee makes recommendations to the Trustee including deciding on how the funds of the Land Charity are to be spent.

The Management Committee normally meets on the second Wednesday of each month, but additional ad hoc meetings are held throughout the year, depending on the Land Charity's activities. The Management Committee is responsible to the Trustee and reports back to it regularly with minutes of meetings as necessary. The Trustee meets at least six times a year and holds its Annual Trustee meeting in May.

The Land Charity has a separate office and administrative arrangements, and has appointed a Secretary to the Trustee, Mrs Sally Barber.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the charity is to promote such charitable purposes for the general benefit of the inhabitants of the parish of Holme Valley as the Trustee thinks fit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

For a number of years Holme Valley Parish Council has been working to regularise the legal position of a number of plots of land which used to be stone quarries but whose supply of stone had been exhausted during the 19th Century. Having successfully completed voluntary land registration, efforts were turned to the creation, in discussion with the Charity Commission, of a new charitable scheme to manage and administer these sites.

The Land Charity was established on 6 January 2009, with the Parish Council as sole corporate Trustee. A small Management Committee has been appointed, to manage the Land Charity on a day-to-day basis, and the Trustee authorises actions and approves recommendations.

The Land Charity's aim and purpose is to promote such charitable purposes as the Trustee sees fit, for the general benefit of the residents of the Holme Valley.

The Management Committee's task is to determine the future of these plots and what actions the Trustee needs to take to maximise benefits to the residents of the Valley.

A number of small plots have been sold at auction, the development potential of a number of sites is being pursued, and three larger areas are to be retained for community benefit; of the latter, one is used by a local Playgroup, one is used by walkers and for picnics and, on the third site, discussions are being held with the British Mountaineering Council on the possible dedication of the majority of the site as open access land. The Land Charity held a public meeting in April 2010 regarding one specific site, to gather views and opinions from residents and user groups on the long term future use of the site. Additional public meetings will be held, as appropriate.

In accordance with the object of the Land Charity, upon the successful sale and/or development of a number of sites, any funds generated will be used on a project for the benefit of the community; the Trustee will consider possible projects in the future and a number of ideas have already been suggested, e.g. the purchase of land for use as allotments, a community centre, visitor centre, or art gallery. These and other ideas will be pursued in due course and further consultation will be involved, where appropriate. In the meantime, any funds generated from sales have been invested in a low-risk savings account.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

As detailed on the Land Charity's Action Plan available to download from the Land Charity website, www.holmevalleylandcharity.org.uk

Section E

Financial review

Brief statement of the charity's policy on reserves

No reserves.

Details of any funds materially in deficit

No deficits.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

As at the year end of 31 March 2011, the Trustee had a net excess of receipts over payments of £25,169. Income generated was £33,572 and the Land Charity is therefore eligible for independent examination. As the Land Charity is below the Charities Act's audit threshold it may also prepare a simple annual report.

The Land Charity sold a number of sites at auction in December 2009 and a number of sites have development potential. The funds generated from the auctions are being held at the Bank, ready to be used with the proceeds from future sales, towards projects to benefit the community. The Land Charity's policy is to invest in very low risk high street bank accounts.

Section F

Other optional information

Section G Declaration

The Trustee declares that it has approved the Trustee's report above.

Signed on behalf of the Land Charity's Trustee

Signature(s)		
Full name(s)	J GREG CROPPER	CHARLES R GREAVES
Position (eg Secretary, Chair, etc)	Chairman of Trustee	Member of Management Committee (and authorised signatory)
Date	5 December 2011	

