

HOLME VALLEY PARISH COUNCIL (GRAVESHIP OF HOLME) LAND CHARITY

MINUTES OF THE CHARITY COMMITTEE HELD ON WEDNESDAY 17 JUNE 2009

Those present :

Chairman : Cllr C M Kaye

Councillors : Cllr Mrs R Bratt, Cllr T Dearnley, Cllr B A Smith

Officers : Mrs S S Barber, Mrs M A Bewick

To accept apologies for absence

An apology was accepted from Cllr P Robinson.

Two members of the public were present.

09 09 To consider whether items on the agenda should be discussed in private session

RESOLVED: That items 5 (Action Plan), 6 (To consider action in relation to specific sites) and 7 (Administrative Matters) be discussed in private session, on the grounds that the matters to be considered are of a confidential nature.

09 10 To receive Members' declarations of interest in items on the agenda

None were given.

09 11 To confirm the Minutes of the Previous Meeting

RESOLVED: That the Minutes of the Meeting held on 20 May 2009 numbered 09 01 - 09 08 inclusive, be confirmed.

09 12 Exclusion of Public and Press

RESOLVED: That the business of this Committee now to be transacted be not open to the public or press on the grounds that the matters to be considered are of a confidential nature.

The members of the public left the meeting.

09 13 Action Plan

Members considered correspondence and further actions relating to the future use of sites held by the Charity, including unauthorised use and encroachments at a number of sites, and expressions of interest from local residents interested in the use or purchase of a number of the sites.

RESOLVED: (1) That the Officer should acknowledge all correspondence from interested parties, as agreed at the previous meeting (Minute number 09 06(6) refers).

(2) That the Officer should seek valuation advice from potential surveyors and land agents.

(3) That the Action Plan be updated, for consideration by full Council as Trustee.

09 14 To consider action in relation to specific sites

(1) Jordan: Members considered correspondence from two residents who had requested regularisation of their occupation of this site. Members were aware of the various issues affecting this site and it was agreed that the residents should be advised that it is likely that the land will be disposed of in the future, either at auction or by direct sale to an interested party. The residents should be advised to monitor the Council's website for further details in due course.

RESOLVED: That the Officer should write to the residents, to advise them of the Trustee's intentions regarding this site.

(2) Child O'th Edge: Members considered correspondence from an interested party and it was:

RESOLVED: That the Officer should write to the person concerned, to advise them that a number of options were still being considered regarding this and other Land Charity sites, but that they should monitor the Council's website for further details of the Trustee's action plan.

(3) Cliff: Members noted the receipt of a Form of Application for Modification Order. It was agreed that no action was necessary at the current time and

RESOLVED: That the above be noted.

09 15 Administrative Matters

(1) Quotations received from planning consultants, architects and auctioneers: Members considered correspondence and formal quotations from building/planning consultants, architects and auctioneers. It was agreed that all correspondence should be acknowledged by the Officer and a number of quotations then retained on file, for future reference and further action.

RESOLVED: That the Officer should

(i) acknowledge all correspondence and quotations from potential advisers, and retain details on file for future reference.

(ii) arrange meetings with building and planning consultants, to seek further advice on the potential use of a number of sites.

(2) Quotations received from legal advisers: Members considered correspondence and formal quotations from legal advisers. It was agreed that all correspondence should be acknowledged by the Officer and a number of quotations then retained on file for future reference.

It was further agreed that up-to-date valuations needed to be sought on a number of sites, together with legal advice from solicitors and the Land Registry regarding a number of encroachment and other issues.

RESOLVED: That the Officer should

(i) acknowledge all correspondence and quotations from potential legal advisers, and retain details on file for future reference at the appropriate time.

(ii) seek further advice from solicitors and the Land Registry on the encroachment and other issues at a number of sites.

3) Payment of hours already worked in June 2009 by Officer: Members agreed that the Administrative Support Officer's time spent on Charity matters during June be paid and the hours charged to the Land Charity in due course.

RESOLVED: That the Clerk be authorised to make the additional payment to the Officer for the number of hours indicated.

09 16 Freedom of Information Act 2000 - to agree what information will be made available to the public

RESOLVED: That, under the Council's Publication Scheme, supporting papers for any item within the public session of the meeting be made available, if requested, after approval of the Minutes by the full Council.

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Chairman