

**HOLME VALLEY LAND CHARITY
ADMIN ARRANGEMENTS**

With immediate effect, the Land Charity now has a separate office, which will be open for enquiries etc. from 10am to 4pm on Wednesdays. Visitors to the Land Charity office are welcome by appointment.

Outside the above hours (but during normal working hours of 9am to 5pm Monday to Friday), enquiries can be made by phone on 01484 690755); please provide your name/contact details to the receptionist, with brief details of the nature of your call, and your enquiry will be dealt with as soon as possible.

Alternatively, you can email the Land Charity Officer on holmevalleylandcharity@ssbuk.com and you will receive a response as soon as possible.

Outside normal working hours and in case of emergency regarding a specific Land Charity site, please phone 01484 690755 and leave your name/contact details and a clear message on voicemail; voicemail will be checked frequently and all calls dealt with as quickly as possible.

The aim of the above is to make communications with the Land Charity more effective and improve the efficiency and time-management of the Officer to the Land Charity.

Please also note that the Land Charity office is now at:

Spectrum Suite, Victoria Court
91 Huddersfield Road
Holmfirth HD9 3JA
Tel: 01484 690755
Fax: 01484 684433
Email: holmevalleylandcharity@ssbuk.com
Website: www.holmevalleylandcharity.org.uk

Future meetings of the Land Charity Management Committee will be held at Victoria Court; meetings of the Council (as Trustee) will be held in the Council Chamber of Holme Valley Parish Council, Council Offices, Huddersfield Road, Holmfirth HD9 3JP. Full details of Council (as Trustee) meeting dates will be published on the Land Charity website, as well as Agendas and Minutes.

Sally S Barber (Mrs)
Officer to the Land Charity

Holme Valley Parish Council (Graveship of Holme) Land Charity
Charity Registration No. 700350